

Public Document Pack



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County Hall
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NP15 1GA

Tuesday, 17 July 2018

Notice of meeting

Bryn y Cwm Area Committee

Wednesday, 25th July, 2018 at 10.00 am

The Council Chamber, Town Hall, Cross Street, Abergavenny, NP7 5HD

AGENDA

Item No	Item	Pages
1.	Election of Chair.	
2.	Appointment of Vice-Chair.	
3.	Apologies for Absence.	
4.	Declarations of Interest.	
5.	Public Open Forum.	
6.	To confirm the minutes of the previous meeting.	1 - 10
7.	To receive an update via a presentation by the Public Liaison Officer for Costain regarding the Heads of the Valleys Dualling - Gilwern to Brynmawr.	
8.	Engagement with Voluntary Sector Organisations - Presentation by Marion Pearse of Abergavenny Community Centre.	
9.	Abergavenny Town Council Town Strategy.	11 - 12
10.	Community Boundary Review - verbal update by the Local Democracy Manager.	
11.	Abergavenny Borough Theatre.	13 - 30
12.	Method for Evaluation of the Pilot.	31 - 32

13.	Verbal update regarding the Wellbeing Plan with reference to the Bryn y Cwm area.	
14.	Progress report by Team Abergavenny.	33 - 38
15.	Verbal update by County Councillor S. Woodhouse regarding progress in respect of the Strategic Transport Group.	
16.	For information:	
16.1.	Monmouthshire Scrutiny Work Programme.	39 - 52
16.2.	Forward Planner for Cabinet and Council Business.	53 - 60
17.	Bryn y Cwm Area Committee Future Work Programme.	61 - 62
18.	Next Meeting. Wednesday 26 th September 2018 at 1.00pm.	

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:	M. Groucutt
	R. Harris
	G. Howard
	S. Howarth
	D. Jones
	S.B. Jones
	S. Jones
	P. Jordan
	M. Lane
	M. Powell
	J. Pratt
	T. Thomas
	K. Williams
	S. Woodhouse

Town / Community Council representatives:

Abergavenny Town Council	-	Councillor P. Simcock
Crucorney Community Council	-	Vacancy
Goetre Fawr Community Council	-	Councillor O. Dodd
Grosmont Community Council	-	Vacancy
Llanarth Community Council	-	Vacancy
Llanelly Community Council	-	Councillor G. Nelmes
Llanfoist Fawr Community Council	-	Councillor J. Webster
Llanover Community Council	-	Councillor G. Thomas
Llantilio Pertholey Community Council	-	Councillor M. Skinner

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Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Public Document Pack Agenda Item 6

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Bryn y Cwm Area Committee held
at The Council Chamber, Town Hall, Cross Street, Abergavenny, NP7 5HD on
Wednesday, 16th May, 2018 at 1.00 pm**

PRESENT: County Councillor S. Woodhouse (Vice-Chair)

County Councillors: M. Groucutt, G. Howard, S. Howarth,
S.B. Jones, P. Jordan, M. Powell, J. Pratt, T. Thomas and
K. Williams

Abergavenny Town Council: Councillor P. Simcock
Llanover Community Council: Councillor G. Thomas

OFFICERS IN ATTENDANCE:

Matthew Gatehouse	Head of Policy and Governance
Roger Hoggins	Head of Operations
Owen Wilce	Community and Partnership Development Lead
Ben Winstanley	Estates Manager
Christian Schmidt	Transport Planning and Policy Officer
Richard Williams	Democratic Services Officer

ALSO IN ATTENDANCE:

Ms. K. Gass	-	Abergavenny Fairtrade Forum
Mr. S. Hadley	-	Network Rail
Ms. A. Brake	-	Befriending Monmouthshire
Mr. A. Michie	-	Team Abergavenny
Mr. H. Candler	-	Clerk to Llanover Community Council
Ms. J. Lee	-	Clerk to Abergavenny Town Council
Mr. R. Cole	-	Abergavenny and District Civic Society
Mr. P. Bowyer	-	Abergavenny Rail Access Campaign
Councillor D. Simcock	-	Abergavenny Town Council

APOLOGIES:

County Councillors D. Jones, S. Jones and M. Lane.
Councillor G. Nelmes

1. Declarations of Interest

There were no declarations of Interest made.

2. Public Open Forum

The Vice-Chair invited members of the public present to put questions to the Area Committee, or to raise issues of concern:

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Abergavenny Railway Access Campaign

As this issue was already on the agenda for this meeting, this matter would be raised later in the meeting under the relevant agenda item.

3. Confirmation of Minutes

The minutes of the Bryn y Cwm Area Committee meeting dated 14th March 2018 were confirmed and signed by the Vice-Chair.

4. Update by Katrina Gass of the Fair Trade Forum regarding Fair Trade

We received a presentation by Katrina Gass of the Fair Trade Forum regarding Fair Trade. Katrina Gass was supported by school children from Llantilio Pertholey Church in Wales Primary School. In doing so, the following points were noted:

- Volunteers had established the Abergavenny Fair Trade Forum in 2007. It is made up of people from the local community, representatives from local churches and the Town Council.
- Abergavenny Fairtrade Forum is one of four Fairtrade groups in Monmouthshire and the County is a part of Fairtrade Wales, the first Fairtrade Nation.
- Fairtrade guarantees farmers in developing countries a fair price for their product that covers the price of production, no matter how low the world market price goes.
- By buying Fairtrade products we can make a difference to over 5 million people – farmers, workers and their families.
- 4500 licensed products carry the Fairtrade logo in the United Kingdom.
- The Fairtrade logo is the only international guarantee that producers have been paid a fair price for their products, have monitored protection for personal health and environmental safety and a premium to spend locally decided by the community.
- The logo is a waving person against a background of grass and sky.
- Llantilio Pertholey Church in Wales Primary School has held Fairtrade coffee mornings, produced a Fairtrade display and sold Fairtrade goods.
- The school had won the Fairtrade song competition and performed it at the Wales Fairtrade Fair. Fairtrade is an active part of school life.
- Fairtrade Fortnight occurs at the end of February each year and the Wales Fairtrade Fair is held in the Market Hall every October.

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- Abergavenny Fairtrade Forum is a registered charity.
- Members of the Area Committee, Town and Community Councils and Officers of Monmouthshire County Council were encouraged to promote Fairtrade products within their respective organisations with a view to increasing consumer awareness and demand for Fairtrade products.

The Vice-Chair thanked Katrina Gass and the Children from Llantilio Pertholey Church in Wales Primary School for attending the meeting and providing the Area Committee with a presentation regarding the work of Abergavenny Fairtrade Forum.

5. Abergavenny Railway Station Footbridge

We received a verbal update by Samuel Hadley, Network Rail, regarding the footbridge at Abergavenny Railway Station. In doing so, the following points were noted:

- Network Rail was aware of the issues raised by the Abergavenny Railway Access Campaign regarding the need for a DDA compliant footbridge at Abergavenny Railway Station and thanked those responsible for raising this issue.
- Network Rail has received funding for a five year period to maintain the amenities at the railway station. However, external funding is required in order to undertake any improvements to the railway station.
- A scheme to deliver access for all was established some years ago. However, signalling issues currently remain. Until funding has been established to undertake development work, the cost of fixing the signalling issues will not be known. However, it is anticipated that the signalling issues can be resolved.
- A date for funding provision has not yet been agreed. However, it is anticipated that this will be resolved in due course. In the meantime, Network Rail is preparing itself for when the funding is available. Abergavenny Railway Station is likely to be prominent on the list of works, though, this has yet to be confirmed.
- It was noted that Welsh Government is considering using the down platform as a turn back. If this happens, then the whole of Abergavenny Railway Station will need to be modernised and brought up to DDA compliance.
- Network Rail would continue to work with partners and the local community in respect of this matter.

Having received the verbal update, the following points were noted:

- When the ticket office is open, wheelchair users can be taken from one side of the station to the other with the aid of a Member of staff. However, when there are no staff available, wheelchair users are expected to go via taxi to another station.

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- It was considered that the railway station should have staff available to provide support for wheelchair users, as the current arrangement was not fit for purpose.
- The signalling at Abergavenny Railway Station is antiquated and requires upgrading. Currently, the cost of improving this issue is not known.
- The Department of Transport decides where funding should be allocated with regard to railway improvement schemes.
- A clear strategy is required, going forward.
- The parking issues at the railway station are still to be addressed. This matter cannot be progressed until a new franchise has been agreed.
- A strategy is required in order that quantified bids may be made.
- Five years ago Welsh Government had funded consultants to produce a report to develop the line. Drainage work was undertaken during this period.
- A 30 minute railway service from Abergavenny to Newport was required.

The Vice-Chair thanked the representative from Network Rail for providing the Area Committee with an update regarding the footbridge at Abergavenny Railway Station.

We resolved that Network Rail be invited to provide a further update on progress in respect of this matter to the November 2018 Area Committee meeting.

6. Abergavenny launch of the Community Car Scheme

We received a presentation by Amanda Brake of Befriending Monmouthshire regarding the Abergavenny launch of the Community Car Scheme. In doing so, the following points were noted:

- The Community Car Scheme for Abergavenny had only recently been launched.
- A similar scheme had been running successfully in Monmouth for two years.
- The scheme has been established to support vulnerable / isolated people and for people who might not have access to regular transport services.
- There is a need to recruit volunteer drivers and volunteer administrative staff to ensure that this service may be maintained.
- For the long term, funding will be required to maintain the service. Funding is in place until October 2018.

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Having received the presentation, the following points were noted:

- The Bridges Community Car Scheme in Monmouth has been very successful.
- The Abergavenny Car Scheme needs to be promoted. Local councillors could help by promoting the scheme in their respective wards.
- The local press, present at the meeting, were also asked to promote the scheme.

The Vice-Chair thanked Amanda Brake for providing the Area Committee with a presentation in respect of this matter.

Owen Wilce, Community and Partnership Development Lead, informed the Area Committee that the Gwent Association of Voluntary Organisations (GAVO) was accepting nominations for the Volunteer Achievement Awards.

Posters were provided to the Area Committee promoting the event and Members were asked to erect the posters within their respective wards.

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Volunteer Achievement Awards

In partnership with



We are looking for individuals or Groups in Gwent who deserve a huge Thank You as recognition for their volunteering & the difference they make in the community.

Now accepting nominations:

- Young Volunteer
- Adult Volunteer
- Environmental Volunteer
- Trustee Volunteer
- Group Volunteers
- Corporate Social Responsibility
- Personal Journey

To nominate, please visit gavowales.org.uk/recognition

Any questions, contact us on 01633 241550 or volunteering@gavowales.org.uk

Closing date: Friday, 8th June 2018

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7. Abergavenny Hub Project Update

We received an update of progress on the proposed Abergavenny Hub.

In doing so, the following points were noted:

- A tender exercise had been undertaken in July 2017 via Sell to Wales to appoint a design team to undertake the detailed designs and costings for the proposed hub within Abergavenny Town Hall. GWP Architecture Ltd. were subsequently appointed to lead and they have assembled a team of experts including Quantity Surveyors, mechanical and electrical engineers and acoustic specialists.
- They commenced work in September 2017 and since that time have been testing the initial design concepts in consultation with CADW and the County Council's Heritage Officer to produce the final designs and associated costs.
- Following these discussions amendments have had to be made to the original designs to accommodate heritage concerns. These largely relate to the proposed mezzanine, its design and how the space is created at first floor level. In particular, instead of the whole removal of the existing walls facing the market hall, these will now remain in situ, but punctured so that the space is still fully accessible.
- Accessibility to the building as a whole remains a key outcome and this will be met through the provision of a new lift situated at the front of the building, which will open on all floors including the theatre. The installation of the lift and the creation of the mezzanine require listed building consent.
- Another requirement of the brief was to review the existing utilities infrastructure to provide a more future proofed solution that maximised flexibility whilst minimising energy costs. The mechanical and electrical engineers have identified solutions that will be accommodated as part of the hub project.
- Stakeholder consultation has been undertaken on the proposed designs and, on the whole, this was positive. There are however, some proposed changes from Abergavenny Town Council and a separate meeting is being arranged to clarify these.
- The Design team is now working on the proposals for the proposed phasing of the works and the cost envelope. In the event that the Authority is successful in obtaining listed building consent and resolving stakeholder queries, a report will be submitted to County Council seeking approval to proceed with the project.
- At this stage the Authority is not in a position to confirm the length of the works and the impact on services. Officers are working with the design team to try and establish solutions that will enable the building to remain open during the works. However, staff might need to be re-located as the phases progress. This will

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become determined in the coming months as the designs and phasing are identified.

Having considered the report, the following points were noted:

- Surveys are being undertaken with investigations also being undertaken regarding the structural integrity of the building.
- There will be a need to engage with local people regarding this development.
- A key element will be to keep the building operational during the various phases of the development. Alternative access to the building will be available during this period.

We resolved to receive the report and noted its content.

8. Update regarding the Wellbeing Plan with reference to the Bryn y Cwm area

We received an update on the Wellbeing Plan and objectives approved by Monmouthshire Public Service Board (PSB).

In doing so, the following points were noted:

- The PSB has approved four well-being objectives that underpin a clear purpose of building sustainable and resilient communities. The objectives are:
 - Provide children and young people with the best possible start in life.
 - Respond to the challenges associated with demographic change.
 - Protect and enhance the resilience of our natural environment whilst mitigating and adapting to the impact of climate change.
 - Develop opportunities for communities and businesses to be part of an economically thriving and well-connected county.
- Under these objectives is a series of steps that will be taken. Each of these is effectively an area of work that will contribute to the overall objective. Each is led by a partner from the PSB who will assume responsibility for scoping the programme of work. The issues within the Well-being Plan are extremely complex, and in many cases, further work and detailed analysis will be needed before a decision on the precise nature of the action required can be developed. Many of the suggested steps are challenging and require fundamental changes to the way public services work together.
- A schedule of work will be established and will be presented to the PSB in July 2018.

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- There will be an opportunity for communities to become involved.
- A bid has been made to Gov Tech. Welsh Government has confirmed that Monmouthshire County Council has been successful in its bid. £1.25 million funding will be available to help solve the rural transport issues in Monmouthshire.

We resolved to receive the report and noted its content.

9. Progress report by Team Abergavenny

We received Team Abergavenny's update report to date. In doing so, the following points were noted.

- The Area Committee should support the North Monmouthshire five year plan.
- A further meeting would be held in due course to discuss funding for Phase 3 of the Frogmore Street development.

We resolved to receive the report and noted its content.

10. Verbal update by County Councillor S. Woodhouse regarding progress in respect of the Strategic Transport Group

We received a verbal update from the Vice-Chair regarding the progress being made at the Strategic Transport Group. In doing so, the following points were noted that arose at the meeting on 2nd May 2018:

Llanfoist Footbridge

The Llanfoist footbridge has been delayed due to funding issues. It is anticipated that Welsh Government will shortly be announcing details of further funding for Active Travel Grants. The Area Committee will be informed of developments in due course.

De-trunking of the A40 through Abergavenny

- A trunk road through the town is unsuitable. Various sets of traffic lights cause traffic to back up through the town. Welsh Government needs to consider de-trunking the A40 through the town.
- However, it was considered that there was no simple solution to resolve this issue.
- Priory Ward is not suited to having heavy traffic flows. This area is being used as a 'rat run' with traffic often exceeding the speed limit.

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- The infrastructure within the town is not keeping pace with the proposed housing developments for Abergavenny. This matter needs to be looked at as part of the new Local Development Plan (LDP).
- There is a need to identify how much additional traffic is travelling through the town.

We resolved that the Head of Operations would write to the Welsh Government Minister for Economy and Transport expressing the concerns of the Area Committee regarding the increased levels of traffic travelling through Abergavenny Town.

11. Monmouthshire Scrutiny Work Programme

We received and noted the Monmouthshire Scrutiny Work Programme.

12. Forward Planner for Cabinet and Council Business

We received and noted the forward planner for Cabinet and Council Business.

13. Bryn y Cwm Area Committee Future Work Programme

We received the Bryn y Cwm Area Committee future work programme.

We resolved that the following item be added to the work programme:

- **Update regarding the Heads of the Valleys Dualling – Gilwern to Brynmawr.**

14. Next meeting

The next meeting of the Bryn y Cwm Area Committee will be held in the Council Chamber, Town Hall, Abergavenny, on Wednesday 25th July 2018 at 1.00pm.

The meeting ended at 3.05 pm.



REPORT TO BRYN Y CWM COMMITTEE 25th JULY 2018:

ABERGAVENNY TOWN COUNCIL TOWN STRATEGY

Background

Under the Wellbeing of Future Generations Act, Abergavenny Town Council as a larger local council has a duty to show how it is contributing to the Monmouthshire Wellbeing Plan. It will do this through an annual report with the first one due in 2019.

Many of the current activities undertaken by the Town Council currently contribute to the Monmouthshire PSB Well Being Plan. However, the Town Council has identified that in light of this duty and as it is good practice that a Town Council Strategy should be prepared. The objectives and actions within the Monmouthshire PSB Wellbeing Plan will inform the Town Council's future strategy as will other relevant strategies and plans.

Town Council Strategy

To assist the Town Council consider and agree its priorities for the remainder of this term, the Town Council has appointed an independent facilitator who has experience of visioning and strategy development work.

Councillors will be attending a strategy away-day. It was hoped that this would have taken place before the summer holidays but that was not possible so a date has been fixed in early September. The agenda for the day will be to focus on the strategic objectives for the council i.e. what should the Town Council be doing as well as process objectives i.e. how should the Council deliver these strategic objectives.

Discussions have already started on potential priorities, but these have been through informal discussions at Committees rather than being captured in a systematic way.

Timescale

The aim will be to have a Strategy agreed in time for discussions on the budget for 2019/20 which commence in October/November 2018

Report back to Bryn y Cwm Committee

Abergavenny Town Council will be able to provide an update report to the next meeting on 26th September.

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SUBJECT:	ABERGAVENNY BOROUGH THEATRE
MEETING:	BRYN Y CWM AREA COMMITTEE
DATE:	25TH JULY 2018
DIVISION/WARDS AFFECTED:	ABERGAVENNY

NON-PUBLICATION

1. PURPOSE:

- 1.0 To present an update on Abergavenny Borough Theatre following the Cabinet decision to accept the surrender of the lease, bringing the Management Agreement to an end, and returning ownership and control to the Authority. Members to consider activity to date and proposed next steps, Cabinet will consider the report for approval on the 25th July 2018.

2. RECOMMENDATIONS:

- 2.1 That Members consider the situation analysis and options appraisal and the proposal to recruit a fixed term, full time Theatre Manager, with supporting Front of House Supervisors, be resourced from within the approved Medium Term Financial Plan, in order to put the Theatre on a on a more stable footing and determine the medium/longer term future for the Theatre.
- 2.2 That Members considers the development of a formal Charter or Concordat with Acting for the Borough (A4B), the former Borough Theatre Management Committee.

3. KEY ISSUES:

- 3.1 In February 2018, [Cabinet](#) approved and accepted the surrender of the lease between the Council and the Borough Theatre Trust. In so doing, the Management Agreement entered into by both parties ceased and Abergavenny Borough Theatre returned to the ownership and control of the Council. The Borough Theatre Trust were in full agreement with the actions taken and agreed to cease to operate and to de-register themselves on conclusion of the hand-over. The Council also agreed to undertake a TUPE transfer of the six existing Theatre employees, and to meet any severance costs of the individuals if a viable, ongoing model for the Theatre could not be found.
- 3.2 In making the decision, the Authority agreed to review all operations of Abergavenny Borough Theatre over a six month period and to bring forward an options appraisal as a subsequent report to Cabinet for the medium term future of the Theatre.

4. SITUATION ANALYSIS AND OPTIONS APPRAISAL

- 4.1 Since returning to the Authority, the Head of Enterprise and Community Development has provided leadership support to the Theatre and the Authority's Event's team have provided management and administrative support whilst considering the future viability of the operation. The Events team have already had a positive impact and are continuing to build

trust with the Theatre team whilst also bringing in income generating opportunities, having recently secured a notable comedic act.

4.2 The Theatre has also been moved onto the Authority’s systems, aligning them with the Authority’s policies and procedures, thus addressing concerns raised regarding processes and policy during an Authority Internal Audit carried out in January 2017.

4.3 A full review of operations at the Theatre is still underway however the SWOT analysis in Table One below offers a situation analysis of findings to date:

Table One: SWOT Analysis of Abergavenny Borough Theatre

Strengths	Weaknesses
<ul style="list-style-type: none"> • Long established and high profile Theatre venue; • Located in an Iconic Grade I Listed building; • Well established and loyal audience; • Committed and knowledgeable staff team; • Strong, skilled and committed volunteer base; • Patronised by an energetic local amateur dramatic arts sector; • Long established support and fundraising group, A4B; • A varied and established programme of events. 	<ul style="list-style-type: none"> • Overall state of the building. The current offer is tired i.e. building and physical layout with limited accessibility, leading to reduced income generation opportunities; • Poor state of customer facilities (toilets/bar/seating/carpets/etc.); • Lack of a full time manager and team leader to take the Theatre forward; • Staff team are disjointed due to differing work locations leading to communication failures and are also frustrated due to management changes over the last few years; • Limited digital marketing activity leading to increased traditional marketing costs i.e. direct mailing of hard copy brochures; • Due to the nature of the industry, grant support funding will always be required.
Opportunities	Threats
<ul style="list-style-type: none"> • MCC’s capital improvement plans for the Town Hall/Market “The HUB” to include improved visitor accessibility; • Staff restructure to include appointment of new Theatre Manager; • Revitalised Patrons Scheme; • Corporate sponsorship and public sector funding opportunities e.g. Arts Council for Wales (ACW), CADW; • Income generation via hire agreements; • Annual funding from ACW for delivery of Professional Arts Programme; • Grant funding via ACW for replacement sound and lighting equipment and theatre refurbishment to improve customer comfort and access; • Potential ACW funding for business planning and audience development work; • ACW’s Creative Schools educational funding. 	<ul style="list-style-type: none"> • Reducing public sector funding budgets; • Anticipated period of closure during 19/20 whilst capital improvement works are being undertaken resulting in lost income; • Growing competition from theatre and arts venues in the town and wider environs e.g. Monmouth, Newport, Cardiff • Inability to recruit a credible, vibrant, enthusiastic and energetic Theatre Manager.

- 4.4 Although the Theatre has only been back under the Authority's control for a short number of months some major steps forward have been undertaken with regard to the future direction of the operation.
- 4.5 To date conversations with the Arts Council for Wales (ACW) have been positive and a funding bid for £14k has been approved to replace antiquated lighting and sound equipment which is being supported by 20% match funding from the Theatre's Support Group Acting for the Borough (A4B). This is a really positive step forward as the new equipment will not only put the Theatre on par with the industry minimum standards. I.e. moving from an analogue system to a digital desk, but it will also reduce the need to procure this equipment for shows consequently reducing costs and improving income generation opportunities.
- 4.6 Further ACW support is also being investigated with regard to business planning, audience development and capital refurbishment to include replacement of the Theatre's seating which is well past its sell by date.
- 4.7 Therefore at this stage, the conclusions that are being drawn are not those which state that the job is done and the Theatre is home and dry. However, having taken advice from finance colleagues, their analysis indicates that the transfer has been positive with staff retrained in Authority policies and procedures. They will be undertaking significant work in the coming months to ensure the function remains financially viable and they are currently predicting break-even for Month 2 performance against the current Council subsidy budget and will have a better understanding in Month 7. It is therefore clear that to review all operations of the Theatre within a six month period is not possible and further time is required in order to bring a more detailed options appraisal forward to Cabinet detailing the medium term future of the Theatre.
- 4.8 Finance colleagues are however fairly confident that, if income is similar to previous years, there will be enough in the budget to bring it in on budget, their reasons being:
- The tighter procurement controls being put in place which will drive efficiencies;
 - The change in staffing structure and rotas should improve productivity and reduce overtime costs;
 - The direct link with the events team will be instrumental in increasing footfall and therefore increasing turnover;
 - The direct link with the Communications and Engagement team will improve publicity and marketing thus increasing turnover;
 - The work being done on creating a "financial viability" template should ensure that the Theatre is not taking on shows that will make a loss;
 - The fact that Support services fall below the line means that the direct Borough Theatre budget will no longer pay for support services such as finance, legal support, HR, etc.
- 4.9 The immediate financial future of the Theatre has therefore been secured which leads the team to determine that the Theatre is out of immediate danger and steps are required to put the Theatre on a more sustainable footing in order to determine the medium term future for the Theatre. The analysis has also determined that in order for the Theatre to have any form of stability, a core staffing base can be resourced to enable recruitment to the key post of a fixed term, full time Theatre Manager at Grade I 37-41 with supporting Front of House Supervisors at Grade F SCP 25-29. Any increase in base staff costs will be offset by a reduction in overtime and sessional/freelance support.

- 4.10 The attraction of future funding is largely dependent upon an energetic Theatre Manager being in place to lead the existing team, develop a vibrant programme and produce a sustainable business plan that will equip the theatre for future growth. Although there is an existing business plan in place it was produced by the Borough Theatre Trust and clearly much has changed. It is therefore recommended that in order to move the Theatre forward, the post of the full time Theatre Manager is reinstated and recruitment is commenced to enable the Authority to maximise every opportunity to put this much loved community asset on a more sustainable footing. It is also recommended that the post is fixed for two years in order to establish a time threshold to determine viability.
- 4.11 As partnerships and relationships at the Theatre have also been tested during the period of instability, it is also recommended that a formal charter or concordat is developed with A4B the former Borough Theatre Management Committee. The aims of A4B, made up of representatives of each of the five theatre ‘user societies’, are to: support the continuing development of the Theatre; provide a forum for discussion; act as a link between the community sector and the Theatre’s management; raise funds to support the continuing development of the Theatre and support and encourage performing arts in Abergavenny. The purpose of the charter therefore will be to clarify how the future relationship will operate, identifying and agreeing rights and responsibilities on both sides to best advantage for the Borough Theatre. An Options Analysis of these proposals is detailed in Table Two below:

Table Two: Options Analysis

Option	Benefits	Risks	Comments
<ul style="list-style-type: none"> Do nothing 	<ul style="list-style-type: none"> None identified 	<ul style="list-style-type: none"> Potential loss of external funding opportunities; Increased staff frustration and limited leadership time due to competing priorities of interim lead team; Continued instability leading to loss of income; Reduced chance of success 	<ul style="list-style-type: none"> As an Authority we have made a commitment to identify opportunities to put the theatre on a sustainable footing. The lack of a full time Theatre Manager puts this commitment in jeopardy; Whilst a Charter is not in a place, roles and responsibilities are unclear, leading to misunderstandings and miscommunication.

<ul style="list-style-type: none"> • Recruitment of the core staffing base; • Charter with A4B 	<ul style="list-style-type: none"> • Expertise, energy and enthusiasm leading to renewed vigour and a stronger sense of purpose for the Theatre; • A stronger, more cohesive team; • Increased partnership working and co-delivery of projects. 	<ul style="list-style-type: none"> • Longer term financial position may be less positive resulting in contract ending after three years; • Inability to recruit the right person leading to further staff frustration; • Lack of buy-in from staff team and A4B; • Charter may prove impossible to develop due to discord between partners. 	<ul style="list-style-type: none"> • As an Authority we have demonstrated our commitment to testing the Theatre's sustainability; • In line with the Well Being of Future Generations Act we have demonstrated our commitment to supporting culture in our community; • As an Authority we have demonstrated our commitment to working in partnership.
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5. EVALUATION CRITERIA

- 5.1 An evaluation assessment has been included in Appendix A for future evaluation of whether the decision has been successfully implemented.

6. REASONS:

- 6.1 This report sets out the Authority's interim findings and options appraisal in relation to the review of the Theatre's operations following the return of the Theatre back into its ownership. Given the evolving nature of the return to the Authority's wider operational structure, the report's recommendations will give the Theatre the best chance of success whilst the assessments are on-going, subsequently a further report will be presented in six months' time following the Month 7 financial appraisal.
- 6.2 Whilst the initial decision from Cabinet agreed to review all operations of Abergavenny Borough Theatre over a six month period and to bring forward an options appraisal for the medium term future of the Theatre, it is now clear that six months is not long enough. It is therefore requested that the financial analysis remains on-going basis with six monthly reports being presented to Committee for analysis.
- 6.3 The location of the Theatre within the Town Hall also provides the Authority with the opportunity to maximise its future success in a wider context and capitalise on any benefits that the proposed refurbishment of the Town Hall might be able to create in terms of improved accessibility, increased footfall and improved energy efficiencies.

7. RESOURCE IMPLICATIONS:

- 7.1 Internal financial analysis indicates the transfer has been positive and the immediate financial future of the Theatre has been secured, leading the team to determine that a core staffing base can be resourced from within the approved Medium Term Financial Plan to enable recruitment to the key post of a fixed term, full time Theatre Manager with supporting Front of House Supervisors, any increase in base staff cost will be offset by a reduction in overtime and sessional/freelance support. Significant financial analysis will however be ongoing to ensure the function remains financially viable.
- 7.2 In the event that a viable model for the future of the theatre cannot be determined, the council is accepting a severance cost liability attaching to all of the current theatre employees.

8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

- 8.1 The significant equality impacts identified in the assessment (Appendix B) are summarised below for members' consideration:

The return of the Borough Theatre back the Authority's management has provided "breathing space" for the venue, enabling the continuation of service delivery whilst it is in review. It is anticipated that solutions will be identified which will develop and sustain a higher rate of performances, ticket sales and an improved environment for theatre users. There is a risk that the theatre is unsustainable in the longer term, but if the Authority does nothing the theatre may close, resulting in the loss of staff, volunteers, performers and reputation. The Borough Theatre is a much loved and valued local service. It is important, if viable, that it is maintained and by its nature, continues to provide employment and growth opportunities for its skilled workforce of both paid staff and volunteers. Continuing to incorporate the Theatre into the Enterprise Services, contributes greatly to our local culture, heritage and art, the promotion of health and wellbeing forming part of its key aims.

9. CONSULTEES:

Senior Leadership Team
Cabinet
Economy and Development Select
A4B

10. BACKGROUND PAPERS:

Evaluation Criteria (Appendix A)
Future Generations Evaluation (Appendix B)

11. AUTHOR:

Cath Fallon (Head of Enterprise and Community Development)

12. CONTACT DETAILS:

Tel: 07557 190969
E-mail: cathfallon@monmouthshire.gov.uk

Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council (Appendix A)

Title of Report:	ABERGAVENNY BOROUGH THEATRE
Date decision was made:	
Report Author:	Cath Fallon

What will happen as a result of this decision being approved by Cabinet or Council?

What is the desired outcome of the decision?
What effect will the decision have on the public/officers?

If preferred options are approved by Cabinet they will be subject to a six month review.

What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?

Think about what you will use to assess whether the decision has had a positive or negative effect:
Has there been an increase/decrease in the number of users
Has the level of service to the customer changed and how will you know
If decision is to restructure departments, has there been any effect on the team (e.g. increase in sick leave)

As this is a progress report it will be subject to a six month appraisal.

What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?

Give an overview of the planned costs associated with the project, which should already be included in the report, so that once the evaluation is completed there is a quick overview of whether it was delivered on budget or if the desired level of savings was achieved.

There are currently no additional costs or proposed savings associated with this report's recommendations in fact it will assist in putting the Theatre on a more sustainable footing.

Any other comments



Future Generations Evaluation (includes Equalities and Sustainability Impact)

<p>Name of the Officer Cath Fallon</p> <p>Phone no: 07557 190969 E-mail: cathfallon@monmouthshire.gov.uk</p>	<p>Abergavenny Borough Theatre – Progress Report</p>
<p>Name of Service: Enterprise</p>	<p>Date: Future Generations Evaluation 14th June 2017</p>

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NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc.





1. Does your proposal deliver any of the well-being goals below?


Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>To ensure a much valued local service and resources is maintained and continue to provide employment and volunteering opportunities.</p>	<p>To keep a local service open and extend more community focus and coordination – helping the future sustainability of this valued community asset.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
		<p>Positive engagement and coordination with the community.</p> <p>Income generation and investment to be robustly interrogated to ensure sustainability, and ensures the business thrives and there is sustained growth moving forwards.</p> <p>Continue to invest and grow the very successful volunteering scheme.</p>
<p>A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>	<p>Continue our close working partnership Arts Council for Wales to ensure our arts and cultural resource is supported.</p>	
<p>A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood</p>	<p>Positive impact by ensuring quality services are provided by offering events and performances to encourage engagement with communities contributing to their wellbeing and healthy lifestyles.</p>	<p>Working with key partners will ensure opportunities are widely available that will contribute to the overall wellbeing, and cultural experiences of those who attend performances.</p>
<p>A Wales of cohesive communities Communities are attractive, viable, safe and well connected</p>	<p>The Borough Theatre is a central resource within Abergavenny and the Authority's on-going support will enhance its community engagement and connection with local priorities - this will lead to</p>	<p>To ensure the Borough Theatre has a structure which focuses on encouraging community cohesion as one of its social drivers.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
	service offer improvements and continuing to understand what matters to our customers and partners.	We are currently undertaking a customer survey on, 'what matters', to ensure future offers are appropriate and meet customer demand.
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	The Borough Theatre staff team will have delegated responsibility to ensure high standards are met and maintained that do not conflict with the global drivers.	Any decisions taken by the Borough Theatre will take into account global and well-being issues as part of its day to day processes.
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	The Borough Theatre contributes greatly to the local culture, heritage and art, which includes the promotion and protection of the Welsh language, which forms part of the core values and aims of the service.	One of the key drivers of the Borough Theatre is the promotion of arts, culture and heritage and its structure and key developments reflect this. We will also seek to develop partnerships and seek to access new forms of funding to secure longevity through established and new partnerships.
A more equal Wales People can fulfil their potential no matter what their background or circumstances	The Borough Theatre provides services for all age ranges and delivers a diverse and comprehensive programme for local communities.	With the ability to better market and understand data there will be opportunities to target areas of the community that may not currently be aware of the offer at the Theatre.

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>Further analysis and future viability exercises will continue to be carried out. During this period there is still a need to ensure the services continue to function and develop.</p>	<p>Continuation of delivery of performance schedule plus additional bookings are being taking whilst the future viability of Borough theatre is being tested.</p>
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>The Borough Theatre has some key partners which provide grants and deliver services. Some key partners include Arts Council Wales; Acting for the Borough (A4B) and associated amateur dramatics groups.</p>	<p>The interim management period will establish scoping of opportunities to enable key objectives to be actioned.</p>
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>There is an ongoing engagement programme in place to ensure all the relevant people are consulted. This includes Arts Council Wales; Cre Cymru; A4B and current audiences.</p>	<p>The engagement process will be constantly reviewed and evaluated to ensure the views of all those who have an interest are taken into account.</p>
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>The viability assessment process has been started and regular review points are taking place. Further detailed analysis will identify the future viability of the Borough Theatre.</p>	<p>Interim management and leadership has been provided from MCC in-house teams to work alongside the current staff employed at the theatre. This includes identifying key income and grant pipelines and how these can be developed in the future.</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>During the interim management period, opportunities are being identified to develop current and new ways of delivering this service, whilst identifying additional income streams to sustain the long term future of the Borough Theatre. This will enable improved wellbeing outcomes for other partners, particularly grant funding bodies. It is important that this service is able to clearly demonstrate and understand their input and impacts on wellbeing goals,</p>	<p>One of the key drivers of the Borough Theatre will be the promotion culture, welsh language and art and its structure and key developments will reflect that. All of this will be linked back to ensuring the key priorities of the Future Generations Act are met.</p>

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or alanburkitt@monmouthshire.gov.uk

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The interim return of the Borough Theatre to MCC management will provide continued opportunities for all ages as it develops and builds on existing facilities and programmes. It will also enable a joined up approach with other MCC services to provide a much wider offer to ensure inclusivity to all characteristics.	N/A	Continued communication and engagement with all parties and customers will assist in the report findings and to establish the viable future operations of the Borough Theatre.
Disability	Any new re-design and development will be compliant with the Equalities Act.	N/A	With proposed refurbishment of the Community Hub and Market Hall, we can ensure all new facilities and re-developments have/will be fit for purpose and suitable for all abilities.
Gender reassignment	As per Age Line Above	As per Age Line above	As per Age Line Above
Marriage or civil partnership	As per Age Line Above	As per Age Line above	As per Age Line Above
Pregnancy or maternity	As per Age Line Above	As per Age Line above	As per Age Line Above
Race	As per Age Line Above	As per Age Line above	As per Age Line Above
Religion or Belief	As per Age Line Above	As per Age Line above	As per Age Line Above

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Sex	As per Age Line Above	As per Age Line above	As per Age Line Above
Sexual Orientation	As per Age Line Above	As per Age Line above	As per Age Line Above
Welsh Language	Consideration will be given to any new signage and plans for any redevelopments to ensure they comply with the Welsh Language act. All marketing materials and general information for customers will be provided bilingually including planned social media. There will be opportunities for all staff to access Welsh Language courses to enable them to meet and greet customers.	N/A	Borough Theatre staff will be encouraged in improving their ability to communicate through the medium of Welsh. There is support for this centrally via a scheduled training program to ensure the team are in a good position to deliver the core aims within a set timeframe.

4. **Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities?** For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?

Safeguarding	We will ensure safeguarding is at the forefront of all plans with the relevant documentation, systems and procedures and levels of training in place for all staff relevant to the role consistently across the service.	N/A	We will continue to prioritise our safeguarding measures, reflect on current practice and continue to train staff to the appropriate levels. The Borough Theatre will complete a SAFE audit and ensure procedures in place in line with MCC procedures and a training database is maintained by the manager to reflect upskilling of staff within this area. We also link with key partners and amateur theatre groups to ensure they have nominated individuals to safeguard their users.
Corporate Parenting	We will continue to work with our partners to assist in any way we can and add value to the current provisions.	N/A	We will ensure that the Borough Theatre has representation for this area at all team meetings and continuously monitor and review all systems and procedures mentioned above to ensure we are providing as safe an environment for all of our customers as possible. We actively encourage all staff to be vigilant and report any instances they feel appropriate and have procedures in place for this.

5. What evidence and data has informed the development of your proposal?

The February 2018 Cabinet report proposing the return of Abergavenny Borough Theatre back to MCC management to enable a full review of the future sustainability and viability.

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The return of the Borough Theatre back to the Authority’s management has provided “breathing space” for the venue, enabling the continuation of service delivery whilst it is in review. It is anticipated that solutions will be identified which will develop and sustain a higher rate of performances, ticket sales and an improved environment for theatre users. There is a risk that the Theatre is unsustainable in the longer term, but if the Authority does nothing the theatre may close, resulting in the loss of staff, volunteers, performers and reputation. The Borough Theatre is a much loved and valued local service. It is important, if viable, that it is maintained and by its nature continues to provide employment and growth opportunities for a skilled workforce of both paid staff and volunteers. Continuing to incorporate the Theatre into the Enterprise Services contributes greatly to our local culture, heritage and art, the promotion of health and wellbeing forming part of its key aims.

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

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What are you going to do	When are you going to do it?	Who is responsible	Progress
Adopt changes as a result of the scrutiny process and amend the recommendations accordingly.	July 2018	Cath Fallon	
Approval of the Report	July 2018	Cath Fallon	
Six month appraisal	February 2019	Cath Fallon	

8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on:	February 2019.
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9. VERSION CONTROL: The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	<i>Economy and Development Select</i>	<i>19th July 2018</i>	<i>This will demonstrate how we have considered and built in sustainable development throughout the evolution of a proposal.</i>

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SUBJECT: Method for Evaluation of the Pilot

MEETING: Bryn y Cwm Area Committee

DATE: 25th July 2018

DIVISIONS/WARDS AFFECTED: All

1. PURPOSE

- 1.1 To provide a reminder of the criteria that will be used to evaluate the pilot arrangements which will come to an end in September, whereby the Area Committee acts as acts as the sole political structure to support joint working at a community level.

2. RECOMMENDATIONS

- 2.1 Members are invited to use this information to ensure that: discussions at that committee are focused on achieving outcomes and demonstrating the benefit it is able to bring at the interface of local knowledge and strategic county-level decision-making, and ensure an understanding of the criteria that will be used to evaluate the effectiveness of the pilot arrangements.

3. KEY ISSUES

- 3.1 The role of Area Committees is to provide a clear link between cluster areas and local authority decision making. It provides an opportunity for communities to have a voice and participate in local democracy. In March 2017, the local authority approved the piloting of a new model in Bryn y Cwm, whereby Area Committees were be retained as the sole structure to support joint working and adopting a strategic approach to coordinated funding opportunities.
- 3.2 Area Committees are a way to support and ensure Monmouthshire's communities are resilient with a clarity for purpose when seen from a community perspective. The model should ensure that committee is citizen focussed and able to influence at the interface between strategic and local decision-making ensuring that resources are directed to local priorities.
- 3.3 The terms of reference for the committee include championing the area by raising issues of concern to residents, organisations and businesses with the county council and other organisations, and influencing how services are delivered and spending plans for the area. It should also support the co-development of area-based plans and respond to the issues and need of Monmouthshire's Well-Being Assessment and other key legislation and policies.
- 3.4 The criteria agreed at the outset of the pilot were:
- The number of issues raised by the public appearing as an agenda item, and
 - The resulting outcome from these
 - The number of recommendations reported to the local authority by a County Councillor on behalf of the Committee; and
 - The number of representatives attending regularly from other Area Committees.
- 3.5 This will be supplemented with information from a discussions with committee members and those who have attended committee to raise issues which will be used to highlight benefits or disadvantages that were not foreseen when the evaluation criteria were established.
- 3.6 The results of this will be looked at alongside the impact of mechanisms operating in other parts of the county to understand if this model of area committees is providing benefits over and above that from other approaches. The polot will conclude in September and it is anticipated that the evaluation will be presented to the committee at the next available after this in November 2018.

4. REASONS:

- 4.1 To ensure effective and efficient governance and engagement at a community level and an effective interface between local issues and strategic decision-making.

5 RESOURCE IMPLICATIONS

- 5.1 None

6 EQUALITY, SUSTAINABLE DEVELOPMENT AND CORPORATE PARENTING IMPLICATIONS

- 6.1 There are no specific implications identified as a result of this report.

7. AUTHOR:

Matthew Gatehouse, Head of Policy and Governance
01633 644397 / 07785556727
matthewgatehouse@monmouthshire.gov.

TEAM ABERGAVENNY

BETTER, TOGETHER

Report

Report of Team Abergavenny to the Area Management Committee on Wednesday 25 July 2018.

1. The Environmental Theme Group

a. Is working with the Highways Dept. on Phase 3 of the Frogmore Street/Lion Street/Baker Street works which are expected to start January 2019. Fortnightly Liaison meetings have been arranged to ensure that the specification of the works are completed by September. There are important ongoing matters, particularly about buses travelling westward along A40 (Park Rd). According to Highways the new bus stop suggested on the side of Tesco's, going to North Abergavenny is not feasible.

b. Street furniture.

Environment Theme Group have possibly the beginnings of some rules about space usage for retailers/businesses in Public realm – to be agreed with them. Charging is a separate matter.

c. We are awaiting further information on the development of the Town Hall design developments. It is noted that accommodation for the police in the One Stop Shop is already under construction.

d. There is considerable lobbying going on connecting with MCC Highways to WG, re: Active Travel to improve pedestrian and cycling routes to connect north Abergavenny to the centre and southward, and also on an east-west axis across the Meadow from Llanfoist across the bridge to the Station and the far eastern estates of housing near the Hardwick Roundabout. A considerable process of public consultation about this will of course be set in train once things move to a stage where priorities on Active Travel funding within MCC and Highways are made clear.

e. There is also a need for clarity on long-term funding maintenance of public realm planters (currently being organised by Abergavenny Community Orchard and Gardens CIC under the direction of Sarah Price and her assistant Kerri). This is unlikely to be sustainable in the long term although Sarah Price must always be involved if possible given the increase in numbers with Phase 3. This needs co-ordinating with the Town Council's developing policies and contract arrangements over Abergavenny In-Bloom.

- f. We need some clarity about the MCC procurement programme dates for the new schools projects in Abergavenny. It is vital that 'active travel' transport infrastructure decisions, and site strategy decisions are part of a wide public debate that include many stakeholder in the town, well before any brief is issued to potential contract tenderers. We need to understand timescales.

2. Business Group.

- a. Research in to town signage. Although it has been identified that the signs in town need to be updated we are in danger of missing the opportunity to install new signs within the current public realm programme. The Council should take the lead and establish the implementation with a time scale.
- b. St John's Square. A letter seeking to support the retention of benches in St John's Square was sent to the appropriate Select Committee.
- c. Car Parking Charges. We are also concerned that the increase in parking charges is not a round figure and all it will do is to annoy motorists even more. Also it is unfair that there is not a level playing field county wide on car parking charges.
- d. Attending the Community Network Event. Team Abergavenny joined a number of other voluntary groups at the recent event in the Market Hall. Although we did not have many people interested in volunteering we hope that we have found someone who could assist in helping to fund raise. Also we did find it useful to network with a number of other local volunteer groups.

3. Agri- Urban Future.

The EU Agri-Urban Abergavenny Integrated Action Plan (IAP) next phase is ongoing. John Prosser has stepped down from chairing it. The Abergavenny Food Forum (new chair- Pamela Mason) is the new driving body for the project:

The four parts of the IAP plan now have 'champions'. (The Abergavenny in the Forum title is purely because that is where the EU project focussed initially, and the town has a good food profile due to the Food Festival. In practice the area focussed on, will be much wider to embrace all surrounding communities.)

The four parts are:-

- a. Deserie Mansfield and the RDP are pushing forward the Food Hub for local producers and processors, plus securing a coordinator.(also

this could embrace young farmer support/education and chef training/education).

b. Elaine Blanchard: Food/Diet education Schools and local food procurement for Schools.

c. Patrick Hannay: Access to Land.

d. Jeremy Gass: Food Vision / Policy for Monmouthshire.

At the last Monmouthshire full Council meeting, the JUST FOOD draft of a Food Justice Manifesto was presented and adopted by the Council. This will lead hopefully to a full Food Policy for Monmouthshire, overarching all the four items above.

At the same Council meeting, promotion of principles aiming for a “Plastic Free Monmouthshire” were also adopted.

4. Bailey Park. Some work is going on to temporarily improve the surface of the old tennis courts to accommodate the existing users. There is some frustration that the future management of the Park is not clear as MCC seem to want to off-load it onto a local group. If they are willing to consider it, the Town Council would be the obvious group to take this on, but that is not an option at present. This may delay any further attempts to make a Lottery Bid.

Team Abergavenny 9 July 2018

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Monmouthshire's Scrutiny Forward Work Programme 2018

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
10th July 2018	Bed and Breakfast Policy	To scrutinise the draft policy for B&B use for the homeless.	Ian Bakewell	Pre-decision Scrutiny
	Housing Renewal Policy	Scrutiny of the draft Housing Renewal Policy and the implications of providing support to private sector households.	Ian Bakewell	Pre-decision Scrutiny
	Homelessness Update	To consider a progress update on preventing homelessness, scrutinising performance, risks and mitigating actions.	Ian Bakewell	Performance Monitoring
	Annual Performance reports 2017/18	Scrutiny of progress against the Council's well-being objectives set for 2017/18 and the monitoring of performance against national performance indicators.	Richard Jones	Performance Monitoring
	Budget Monitoring Outturn Report	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
Special Meeting 19th July 3pm	Older Adults Mental Health Services	Scrutiny of the proposed way forward for Chepstow and the Community Hospital: <ul style="list-style-type: none"> • how the ring-fenced £200k investment by ABUHB for Chepstow will deliver service developments • the timescale for implementation and future scrutiny of service delivery. 	Aneurin Bevan University Health Board	Pre-decision Scrutiny
	Care Closer to Home	Discussion on Care Closer to Home and how this sits within Monmouthshire Integrated Services.	Julie Boothroyd	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2018

Future Agreed Work Programme Items: Dates to be determined

- ✓ **Crick Road Care Development ~ Final Business Case**
- ✓ **Future Commissioning of Adults Services ~ linked to "Turning the World Upside Down"**
- ✓ **My Mates programme**
- ✓ **Budget Pressures within services and spend analysis**
- ✓ **Community Development and Well-being**
- ✓ **Welfare ~ Discussion with Monmouthshire Housing Association on current stock and new home development, support for welfare reform**
- ✓ **Housing Report: Local Housing Market Assessment**
- ✓ **Annual Complaints Report for Social Services**
- ✓ **Review of Rural Allocation Policy ~ 11th September 2018 TBC**
- ✓ **Local Housing Market Assessment ~ 11th September 2018 TBC**
- ✓ **Draft Homeless Strategy ~ 23rd October 2018 TBC**
- ✓ **Local Lettings Plan Feedback (links with the Well-Being Plan, part of the Homesearch and Housing Register delivery...to be delivered by MHA) ~ 11th September 2018 TBC**

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **"Information, Advice and Assistance Service ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)**
- ✓ **The implementation of the Social Services and Well-being Act 2014 ~ (October 2017)**
- ✓ **Mental Health and Learning Disabilities ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant**
- ✓ **Well-being ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs**
- ✓ **Implementation of the Social Services and Well-being Act 2014 ~ review post 18 month together with the duties around prisons ~ (March 2018)**

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- ✓ **Safeguarding Performance Reporting and Progress of Regional Safeguarding Boards ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015**
- ✓ **Regional Integrated Autism Service**
- ✓ **Annual Report**

Monmouthshire's Scrutiny Forward Work Programme 2018

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
6th September 2018	Education Achievement Service ~ briefing	Briefing on changes to accountability and curriculum reform.	Education Achievement Service (EAS)	Performance Monitoring
	Annual Performance report 2017/18	Scrutiny of progress against the Council's well-being objectives set for 2017/18 and the monitoring of performance against national performance indicators.	Richard Jones	Performance Monitoring
	Supporting People Service Review 2018-19	Usual reporting focusses on funding for the next financial year, however, this year we are delivering a status quo funding budget in line with Welsh Government's intention to maintain Supporting People budgets for the forthcoming year. A service review in 2018/19 will lead to the utilisation of the flexible funding options recently announced by Welsh Government.	Chris Robinson	Performance Monitoring
18th October 2018	Support for Refugee Children	Presentation: An evaluation of the support and provided by schools for refugee children. King Henry Comprehensive, Deri View Primary and Gwent Ethnic Minority Service invited.	Will Mclean	Performance Monitoring
	Play Action Plan and Play Sufficiency Assessment	progress on delivery of the current plan (including the summer play schemes etc.) and initial thoughts on the approach to preparing the new Play Action Plan and Play Sufficiency Assessment which have to be completed by March 2019	Matthew Lewis	Pre-decision Scrutiny

Monmouthshire's Scrutiny Forward Work Programme 2018

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
29 th November 2018	South East Wales Adoption Service	Report on performance 17/18 and briefing on regional financial policy.	Susan Radford, Blaenau Gwent CBC	Performance Monitoring

Future Agreed Work Programme Items: Dates to be determined

- **Play Provision ~ October TBC.**
- **2nd Phase Family Support Review**
- **School Placement Capacity ~** numbers in the south of the county considering the new housing developments planned.
- **Nursery provision -** the plans for welsh government to give 30 hours free childcare for nursery age - report back when the remit of delivery has been finalised by Welsh Government.
- **Verbal update report on Free School Meal assessment (via the Benefits Team).**
- **Additional Learning Needs -** Review and provision/ALN Bill/Readiness and training
- **Schools in terms of outcomes -** quality indicators from new inspection framework/how categorisation works and actions taken to support improvement/EIB and Intervention Monitoring/ Donaldson Report on Successful Futures. Review of 21st Century Schools.
- **Service Pressures** for the council and schools.
- **Inclusion updates -** wellbeing/attitudes to learning/supporting the pupil voice
- **Non-maintained/Early Years -** provision/outcomes/childcare offer
- **National Categorisation/Estyn outcomes -**Progress towards addressing recommendations
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **Welsh Education Strategic Plan -** annual update
- **Childcare sufficiency -** annual update
- **Play Sufficiency -** annual update
- **Children's Mental Health and Counselling Services**

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- Well-being reporting (obesity, eating disorders etc)
- Gwent Ethnicity Network Grant and support for refugees and asylum seekers
- Young Carers Strategy ~ Implementation of the first year
- Flying Start ~ presentation for information

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs

Monmouthshire's Scrutiny Forward Work Programme 2018

Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
12th July 2018 2pm	Economies of the Future WORKSHOP 2	<p>Following the Economies of the Future Workshop:</p> <p>Members are seeking to build links with neighbouring authorities and to explore issues that cross county boundaries to find synergies/shared learning.</p> <p>Opportunity to find out more about Gloucestershire First's work.</p>	<p>Kellie Beirne Mark Hand Cath Fallon James Woodhouse</p> <p>Invite CX of Gloucestershire First.</p>	Action Learning
13th July 2018 (Special Meeting) 4.15pm	Scrutiny of Enabling Strategies	<p>Scrutiny of the following interrelated strategies:</p> <ul style="list-style-type: none"> • Digital Strategy • Procurement Strategy • Commercialisation Strategy 	Peter Davies Deb Hill Howells	Pre-decision Scrutiny
19th July 2018 10am	Call-in: Attractions Restructure	Call-in of the Cabinet Decision of 4 th July 2018.	Ian Saunders	Call-in
	Events and Special Projects: Next Steps	Progress report on Events further to the findings of an independent Events review; and to consider the options that will underpin a forward plan and future Events Strategy.	Cath Fallon	Performance Monitoring
	Abergavenny Borough Theatre and Monmouthshire Events	An update on Abergavenny Borough Theatre following surrender of the lease, returning ownership and control to the Authority. Members to consider progress to date and future actions.	Cath Fallon	Performance Monitoring

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	Inspire2Achieve and Inspire to Work Programmes	Performance update of the outcomes of these funded programmes.	Hannah Jones	Performance Monitoring
	Annual Performance reports 2017/18	Scrutiny of progress against the Council's well-being objectives set for 2017/18 and the monitoring of performance against national performance indicators.	Richard Jones	Performance Monitoring
	Budget Monitoring Outturn Report	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
27th September 2018	Broadband *TBC*	To invite Welsh Government back to the committee to discuss progress in the rollout of the Superfast Cymru Programme.	Cath Fallon Sara Jones	Performance Monitoring
	Alternative Delivery Model	To scrutinise the draft 5 year Business Plan.	Tracey Thomas Ian Saunders Marie Bartlett	Performance monitoring/policy development
TBC October 2018	Cross Border Issues WORKSHOP 1	Discussion with the Forest of Dean Council on issues of mutual interest: <ul style="list-style-type: none"> ✓ Impact of the removal of the Severn Tolls ✓ Tourism and enterprise ✓ Affordable housing, transport 	Mark Hand Cath Fallon James Woodhouse	Action Learning
Special October Meeting				
22nd November 2018	Abergavenny Outdoor Structure *TBC*	Invite Councillors Woodhouse and Powell.	Rachael Rogers	Pre-decision Scrutiny

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Future Meeting Items:

Agreed Scrutiny Focus for 2017-18:

- Affordable housing, transport and the LDP
- Impact of the removal of the Severn Tolls
- City Capital Region City Deal
- Tourism and enterprise
- **ICT in Schools** ~ scrutinise jointly with CYP Select ~ Post Evaluation Review to return. Joint scrutiny of the outcomes for young people: Implementing the technology → delivering the teaching and learning → digital attainment levels.
- Marketing Monmouthshire for Business ~ potential workshop
- **Business and Enterprise Strategy**
- **Asset Investment Strategy and progress of projects**

Work Programme Items for circulation:

Agreed for the following reports to be emailed as opposed to tabled (unless requested by members):

- Velethon Report for 2017 when available
- **I County Strategy 2** ~ revised strategy to incorporate digital maturity and culture ~ October
- **Information Strategy** ~ linking 3 strands: information governance, data insight and digital data ~ October
- **Employability Grant** ~ October

Monmouthshire's Scrutiny Forward Work Programme 2018

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
12 th July 2018	Public Open Forum Item	Discussion on a concern raised by a member of the public in advance of the Select Committee meeting,	Chair and relevant Officer Roger Hoggins	Public Forum
	Annual Performance reports 2017/18	Scrutiny of progress against the Council's well-being objectives set for 2017/18 and the monitoring of performance against national performance indicators.	Richard Jones	Performance Monitoring
	Budget Monitoring Outturn Report	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
Special Meeting 30 th July 2018 at 10am	Street Furniture Policy	A discussion paper on the policy and its implications. Extended Public Open Forum ~ 30 minutes.	Roger Hoggins	Policy Review
13 th September 2018	Heavy Goods Vehicles on country lanes	To consider the implications of restricting HGV's with a view to developing a future policy.	Paul Keeble/Roger Hoggins	Policy Development
	People Services	People Services to return with further performance information requested at the June meeting.	Peter Davies	Performance Monitoring
October 2018 TBC	Traffic & Road Safety	To present a strategy for dealing with traffic and road safety	Paul Keeble	Policy Development
		To present the Speeding Management Process being worked upon by the Strong Communities	Roger Hoggins	

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Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		Task and Finish Group) ~ following a public workshop.		
15 th November 2018				

Future Agreed Work Programme Items: Dates to be determined

- × **Highways Management Plan** ~ Paul Keeble
- × **Open Space Review** ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.
- × **Gwent Refugees and Asylum Seekers** ~ progress report ~ Joint scrutiny with CYP Select
- × **Modern Day Slavery and Human Trafficking** ~ topic raised by the chair for in-depth scrutiny.
- × **Cremations and Burials**

Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email for comment rather than in-depth scrutiny.

Monmouthshire's Scrutiny Forward Work Programme 2018

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
22nd January 2018	Draft Public Service Board Well-Being plan	Opportunity to scrutinise the draft before adoption	Matthew Gatehouse Sharran Lloyd	Pre-decision Scrutiny
	Discussion with Future Generations Commissioner Sophie Howe	<ul style="list-style-type: none"> • The Commissioner's vision for the act and what it can achieve • The Commissioner's priorities • The role of PSB Scrutiny and the Commissioner's expectations 	Hazel Clatworthy	Performance Discussion
	Presentation on well-being engagement and measuring well-being at a community level	Understanding community well-being and how it is measured.	Abi Barton Rhian Cook	Presentation
21st March 2018	Deferred.			
4th July 2018	Regional Well-being work	An update about work happening at a regional level to build on wellbeing assessments and inform well-being plans.	Matthew Gatehouse Sharran Lloyd	Performance Update
	Well-being Plan ~ Emerging Priorities and Actions	An update report on the emerging actions being developed to deliver the objectives contained in Monmouthshire's Well-being Plan. This provides further detail on the steps that were published within the plan and which have been subject to further development by all partners of the Public Service Board ahead of its next meeting on 17th July.	Matthew Gatehouse Sharran Lloyd	Performance Update

Monmouthshire's Scrutiny Forward Work Programme 2018

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
10 th October 2018	To be confirmed.			

PSB DATES:

17th July 2018 10am
17th October 2018 10am
18th January 2019 10am
4th April 2019 10am

PSB SELECT DATES: TBC

4th July 2018 10am
10th October 2018 10am

Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	06/06/19	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	03/04/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/18	
Cabinet	06/03/19	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	17/04/18	
Cabinet	06/02/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/18	
Cabinet	09/01/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	05/12/18	Reorganisation of ALN and Inclusion Services update	Cabinet consider objections received on the Reorganisation	Debbie Morgan	25/05/18	
Cabinet	05/12/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 6 held on the 25th October 2018.	Dave Jarrett	17/04/18	
Cabinet	05/12/18	Council Tax Base 2019/20 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2019/20 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	17/04/18	

Cabinet	05/12/18	Reviews of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2019/20	Mark Howcroft	17/04/18	
Cabinet	07/11/18	MTFP and Budget Proposals for 2019/20	To provide Cabinet with Revenue Budget proposals for 2019/20 for consultation purposes	Joy Robson	17/04/18	
Cabinet	07/11/18	Corporate Plan: Progress Report		Matthew Gatehouse	10/07/18	
Cabinet	07/11/18	Capital Budget Proposals	To outline the proposed capital budget for 2019/20 and indicative capital budgets for the 3 years 2020/21 to 2022/23	Joy Robson	17/04/18	
Cabinet	03/10/18	Welsh Church Funding Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2018/19, Meeting 5 held on the 20th September 2018.	Dave Jarrett	17/04/18	
Council	20/09/18	A40 Wyebridge Highway Improvement Scheme		Paul Keeble	12/07/18	
Council	20/09/18	Well-being Objectives and Statement Annual Report 2017/18	For Council to approve the Annual Report 2107/18 on MCCs wellbeing objectives and statement	Richard Jones	30/05/18	
Council	20/09/18	Fairtrade		Hazel Clatworthy	24/05/18	
Cabinet	05/09/18	Childacre Offer		Rebecca Davis	12/06/18	
Cabinet	05/09/18		For Cabinet to approve targets for performance indicators set in the Corporate Plan 2017-22	Richard Jones	30/05/18	
Cabinet	05/09/18	Corporate Plan 2017-2022 target setting				
Cabinet	05/09/18	Targeted Regeneration Investment - South Monmouthshire		Cath Fallon	13/07/18	
Cabinet	05/09/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 4 held on the 26th July 2018	Dave Jarrett	17/04/18	
Cabinet	05/09/18	Recommendations on the review of ALN & Inclusion Services	Cabinet to receive recommendations based on the consulta	Debbie Morgan	25/05/01	
Cabinet	05/09/18	Regional Safeguarding Board Annual Report		Claire Marchant		
Cabinet	05/09/18	S106 Procedure Note and S106 Guidance Note	DEFERRED from May	Mark Hand		
ICMD	08/08/18	A40 Wyebridge Highway Improvement Scheme		Paul Keeble	12/07/18	

ICMD	08/08/18	Financial Systems support team - change of role and job description		Ruth Donovan	03/07/18	
Council	26/07/18	Shadow Board recruitment for the ADM		Cath Fallon	15/06/18	
Council	26/07/18	Stock Transfer – Promises Kept/Missed & Added Value	PRESENTATION ONLY	Ian Bakewell	08/06/18	
Council	26/07/18	Audit Committee Annual Report		Wendy Barnard	24/05/18	
Council	26/07/18	Strategic Development Plan (SDP) Responsibility Authority	DEFERRED	Mark Hand	09/05/18	
Cabinet	25/07/18	Resource Strategy	To comprise Commercial; Procurement; People; Digital; Financial strategies	Peter Davies	23/04/18	
Council	26/07/18	Chief Officer Annual Report		Claire Marchant		
Council	26/07/18	Safeguarding Evaluative Report		Claire Marchant		
ICMD	25/07/18	Staffing Matters Confidential		Will Mclean	13/07/18	
ICMD	25/07/18	Private Sector Housing Loan Schemes - Change of Terms		Steve Griffiths	21/06/18	
Cabinet	25/07/18	Youth Enterprise			20/06/18	
Cabinet	25/07/18	Borough Theatre			20/06/18	
Cabinet	25/07/18	Events			20/06/18	
Cabinet	25/07/18	Month 2 Budget Report			20/06/18	
ICMD	25/07/18	Care Homes Fees – Fair Rate for Care Exercise	Cllr P Jones	Nicola Venus- Balgobin		
ICMD	25/07/18	Housing Renewal Policy		Ian Bakewell	17/05/18	
ICMD	25/07/18	B&B Policy		Ian Bakewell	17/05/18	
ICMD	25/07/18	'Disposal of land adjacent to A40 at Monmouth for highway improvements'	DEFERRED from June	Gareth King/Cllr P Murphy	03/05/18	13/06/18
Cabinet	25/07/18	Budget Monitoring report - Month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	25/07/18	The delivery of budget savings for 2018/19.	To provide Cabinet with a level of comfort and	Peter Davies	15/04/18	
ICMD	11/07/18	FLOOD and Water Management Act 2010 -		Paul Keeble	22/06/18	
ICMD	11/07/18	RECRUITMENT OF BSSG ADMIN OFFICER		Christian Schmidt	22/06/18	
ICMD	11/07/18	Workforce Update Report - Children's Services	DEFERRED	Claire Robins	07/06/18	
Cabinet	04/07/18	Disposal of Land between Llanishen and Trellech	To declare approx 36 acres of land between Llanishen and Trellech surplus to requirements and to seek consent for its disposal	Gareth King	15/06/18	
Cabinet	04/07/18	Care Leavers Report		Ruth Donovan	07/06/18	
Cabinet	04/07/18	Restructure of attractions services in TLCY		Tracey Thomas	07/06/18	

Cabinet	04/07/18	Review of ALN & Inclusion Services	Cabinet to consider the results of the statutory consultation	Debbie Morgan	25/05/18	
Cabinet	04/07/18	School Meal Debt Management		Roger Hoggins	17/05/18	
Cabinet	04/07/18	Draft NEET Reduction Strategy		Hannah Jones	08/05/18	
Cabinet	04/07/18	Inspire Programmes (Inspire2Achieve and Inspire2Work)	DEFERRED	Hannah Jones	08/05/18	
Cabinet	04/07/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 3 held on the 21st June 2018.	Dave Jarrett	17/04/2018	
Cabinet	04/07/18	Crick Road Business Case	ITEM DEFERRED	Colin Richings		
Cabinet	04/07/18	The Knoll, Section 106 funding, Abergavenny	DEFERRED from June	Mike Moran		07/03/18
Cabinet	04/07/18	Chippenham Mead Play Area	DEFERRED from 6/6/18	Mike Moran		
ICMD	27/06/18	REALLOCATION OF SECTION 106 FUNDING, MONMOUTH		Mike Moran	08/06/18	
ICMD	27/06/18	Definitive Map Modification Order Section 53 (C) (i) Wildlife & Countryside Act 1981 Restricted Byway (53-16) Great Panta Devauden		Paul Keeble/Cllr B Jones	31/05/18	
ICMD	27/06/18	Planning advice charges for LDP candidate sites.		Mark Hand	24/05/18	Report deleted from Planner 7/6/18
ICMD	27/06/18	Early help Duty and Assessment – Hierarchy Update – Service Manager		Claire Robins	24/05/18	
Council	21/06/18	Corporate Parenting Strategy		Claire Marchant	07/06/18	
Council	21/06/18	Plastic Free County		Hazel Clatworthy	24/05/18	
Council	21/06/18	Joint Scrutiny of the City Deal		Hazel Ilett	30/04/18	
ICMD	13/06/18	Housing Restructure		Ian Bakewell	17/05/18	
ICMD	13/06/18	Re-fit Cymru programme	To seek approval to enter into a contract with Local Partnerships to utilise their framework to access energy efficient technologies.	Deb Hill Howells/Phil Murphy	10/05/18	
ICMD	13/06/18	Supporting People contract procurement		Chris Robinson	10/04/18	
ICMD	13/06/18	Children with Disability - Hierachy Update		Claire Robins	05/03/18	15/02/2018 Report
Cabinet	06/06/18	Twr Mihangel Section 106 Funding		Mike Moran	18/05/18	
Cabinet	06/06/18	Section 106 Off-Site Play Contributions		Mike Moran	18/05/18	
Cabinet	06/06/18	ADM Update		Tracey Thomas	18/05/18	
Cabinet	06/06/18	Proposed 25 year lease of Former Park Primary , Abergavenny, to Abergavenny Community Trust		Nicola Howells	15/05/18	
Cabinet	06/06/18	Council Response to the LGR Green Paper		Matt Gatehouse	14/05/18	
Cabinet	06/06/18	Revenue and Capital Monitoring 2017/18 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2017/18 year.	Mark Howcroft	17/04/18	09/03/18
Cabinet	06/06/18	Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of	Dave Jarrett	17/04/18	
Cabinet	06/06/18	Corporate Parenting Strategy		Jane Rodgers	22/03/18	
Cabinet	06/06/18	Welsh Language Monitoring Report	Moved to Strong Communities Select	Alan Burkitt		07/03/18
Cabinet	06/06/18	Kerbcraft Update	DEFERRED from May			
ICMD	23/05/18	Creation of an Asset Officer Post, Estates		Deb Hill Howells/Cllr P Murphy	03/05/18	
ICMD	23/05/18	Letting of Penarth Farm, Llanishen		Gareth King/Cllr P Murphy	03/05/18	

ICMD	23/05/18	High Street Rate Relief Scheme for 2018/19	To adopt the scheme of 2018/19 in accordance with Welsh Government Guidance	Ruth Donovan	26/04/18	07/03/18
ICMD	23/05/18	Proposed 30mph Speed Limit, Llandeenny Road, Llandeenny, Mill		Paul Keeble/Cllr B Jones	25/04/18	
ICMD	23/05/18	Transfer to Torfaen - Assessment of free school meal entitlement for MCC		Nikki Wellington/Cllr Murphy	10/04/18	
Council	10/05/18	Strategic Asset Management Plan		Peter Davies	23/04/18	
Council	10/05/18	To agree update on the Safeguarding Policy		Cath Sheen	16/04/18	
Council	10/05/18	Local Development Plan Delivery Agreement		Mark Hand	11/04/18	
Council	10/05/18	Boundary Review		John Pearson		
ICMD	09/05/18	Rural Programmes Team – ICT and Finance Apprentice Post		Michael Powell	23/04/18	
ICMD	09/05/18	GDPR Data Protection Policy		Rachel Trusler	20/04/18	
ICMD	09/05/18	Trellech Speed Limits		Paul Keeble	18/04/18	
ICMD	09/05/18	Civil Parking Enforcements	Moved from Cabinet 11/04/18	Paul Keeble	13/04/18	
ICMD	09/05/18	PROHIBITION OF WAITING AT ANY TIME (CHAPEL ROAD, STANHOPE STREET, CANTREF ROAD, AVENUE ROAD, HAROLD ROAD) ABERGAVENNY		Paul Keeble/Cllr B Jones	13/04/18	
ICMD	09/05/18	Creation of fixed term Senior Planning Policy Officer Post for 3.5 years		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Amendment to existing fixed term Senior Landscape and Urban Design Officer post to make it a permanent post;		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Creation of fixed term Apprentice Planner post (exact job title tbc)		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Re-evaluation of Post of Lead - Community Improvement Supervisor		Nigel Leaworthy	10/04/18	
ICMD	09/05/18	Supporting People contract procurement exemptions	DEFERRED TO 13 JUNE	Chris Robinson	15/02/18	
ICMD	09/05/18	Adoption of highway management plan including appointment of Highway Asset inspector and changes to Asset Planning Officer posts		Paul Keeble		09/03/18
Cabinet	02/05/18	Adoption of Road Safety Strategy		Paul Keeble		
Cabinet	02/05/18	Social Justice Strategy		Cath Fallon		
Council	19/04/18	Bryn Y Cwm Change of name		Matt Gatehouse	21/03/18	
Council	19/04/18	Council Diary 2018/19		John Pearson	12/03/18	12/03/18
Council	19/04/18	Sale of old County Hall Site		Roger Hoggins	16/02/18	
Council	19/04/18	Chief Officer Report CYP		Will Mclean	25/01/18	
ICMD	18/04/18	Communities for Work		Hannah Jones	22/03/18	
ICMD	18/04/18	Disposal of easement at Wonastow Road		Ben Winstanley	14/03/18	
Cabinet	11/04/18	Tree Policy		Roger Hoggins	19/02/18	
Cabinet	11/04/18	VAWDASV		Joe Skidmore	08/02/18	
Cabinet	11/04/18	Disposal of County Hall		Roger Hoggins		
Cabinet	11/04/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22nd February 2018	Dave Jarrett		
ICMD	28/03/18	Property Maintenance Framework Agreement		Phil Kenney/P Murphy	06/03/18	
ICMD	28/03/18	Children's Services Business Support Team - Hierachy Update		Claire Robins	05/03/18	
ICMD	28/03/18	Social Care & Health - Business Support Post		Claire Robins	05/03/18	
ICMD	28/03/18	Staffing Restructure of SCH Workforce Development Team		Sian Sexton	05/03/18	

ICMD	28/03/18	Operational Changes to Trading Standards		Gareth Walters/Sara Jones	27/02/18	
ICMD	28/03/18	Section 106 Major Maintenance Capital for the repairs to the footbridge over the Gavenny at Penyval.		Nigel Leaworthy		
Council	19/03/18	City Deal Business Plan		Paul Matthews		
Council	19/03/18	LDP		Mark Hand		
ICMD	14/03/18	Future of Melin Private Leasing Scheme		Ian Bakewell	15/02/18	
ICMD	14/03/18	2nd Phase Families Support Review		Claire Marchant		
ICMD	14/03/18	Award Garden Waste Contract		Carl Touhig		
ICMD	14/03/18	S106 Transport Projects		Richard Cope		
Cabinet	07/03/18	2018/19 Education and Welsh Church Trust Funds Investment and Fund strategies	To present to Cabinet for approval the 2018/19 Investment Fund Strategy for Trust Funds for which the authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to LA beneficiaries of the Welsh Church Fund	Dave Jarrett		
Cabinet	07/03/18	Corporate Parenting Strategy		Claire Marchant		
Cabinet	07/03/18	EAS Business Plan		Will Mclean		
Cabinet	07/03/18	Proposed changes to the schools funding formula for the funding of building maintenance costs	To seek approval to reduce the funding of building maintenance costs for our new schools	Nikki Wellington		
Cabinet	07/03/18	Replacement document management system for revenues		Ruth Donovan		
Cabinet	07/03/18	Review of Additional Learning Needs and inclusion services	To seek cabinet approval to commence the statutory consultation process associated with proposed changes to ALN and Inclusion Services	Matthew Jones		
Cabinet	07/03/18	Turning the World Upside Down	DEFERRED	Claire Marchant		
Cabinet	07/03/18	Whole Authority Risk Assessment		Richard Jones		
Council	01/03/18	Treasury Strategy		Peter Davies	08/02/18	
Council	01/03/18	Approval of public service board well-being plan		Matt Gatehouse		
Council	01/03/18	Area Plan - Population Needs Assessment		Claire Marchant		
Council	01/03/18	Council Tax Resolution 2018/19		Ruth Donovan		
Council	01/03/18	Pooled fund for care homes		Claire Marchant		
Council	01/03/18	Social Justice Policy	ITEM DEFERRED	Cath Fallon		
Cabinet	28/02/18	Borough Theatre		Tracey Thomas	19/02/18	
ICMD	28/02/18	Recruitment for Maternity Cover: Development Management Team		Phil Thomas	08/02/18	
ICMD	28/02/18	Restructure of Mental health Social Work Staffing		John Woods	08/02/18	
ICMD	28/02/18	Staffing Restructure of Adult Disability Service		John Woods	08/02/18	
Cabinet	28/02/18	Final Budget Proposals		Peter Davies		
ICMD	28/02/18	Charges in relation to the delivery of the auths private water supply responsibilities		Huw Owen		
ICMD	28/02/18	Fixed Penalty Notice charges for fly tipping offences		Huw Owen/Sara Jones		
ICMD	28/02/18	Gypsy and Traveller Pitch allocation policy report		Steve Griffiths		
ICMD	28/02/18	Re-designation of Shared Housing		Ian Bakewell/Greenland		
ICMD	28/02/18	Removal of under 18 burial charges		Deb Hill Howells		
Council	15/02/18	Active Travel Plan and Civil Parking Enforcement		Roger Hoggins		
Council	15/02/18	Corporate Plan		Kellie Beirne		
Council	15/02/18	Pay Policy		Sally Thomas		

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ITEM	BACKGROUND DETAIL	REPORTING ARRANGEMENTS
<p>Standard Items:</p> <p>Team Abergavenny</p> <p>Cabinet / Scrutiny Work Plans</p> <p>Strategic Transport Group</p> <p>Development of the Wellbeing Plan</p> <p>Voluntary Sector Organisations</p>	<p>To receive an update report on progress to date. (Alan Michie / Peter John).</p> <p>To receive the work plans.</p> <p>To receive an update on progress from County Councillor S. Woodhouse (Area Committee’s representative on the Strategic Transport Group).</p> <p>To receive an update specific to the Bryn y Cwm area.</p> <p>Invite voluntary sector organisations in Abergavenny to provide the Area Committee with information on what they do.</p>	<p>Standard agenda item</p> <p>Standard agenda item</p> <p>Standard agenda item</p> <p>Standard agenda item</p> <p>Standard agenda item</p>
<p>New Work Programme Items:</p> <p>Abergavenny Town Council Plan</p> <p>Boundary Review – Town & Community Councils</p>	<p>To receive an update on progress regarding the Town Plan.</p> <p>Verbal update by the Local Democracy Manager regarding the Community Boundary Review in relation to the Bryn y Cwm area.</p>	<p>25th July 2018</p> <p>25th July 2018</p>

Heads of the Valleys Dualling Gilwern to Brynmawr	To meet representatives from Costain to receive an update on progress.	25 th July 2018
Abergavenny Theatre	To receive an update.	25 th July 2018
Bryn y Cwm Area Committee Pilot	To provide a reminder of the criteria that will be used to evaluate the pilot arrangements.	25 th July 2018
Local Development Plan (LDP)	To receive an update regarding the the LDP revision process (Mark Hand and Rachel Lewis – Planning Dept.)	26 th September 2018
Phase 3 of Abergavenny Public Realm	Update by Paul Keeble, Traffic and Transport Manager.	26 th September 2018
Abergavenny Railway Station Footbridge	An invitation to be extended to a representative of Network Rail (Samuel Hadley) to provide a further update on the footbridge.	28 th November 2018